## Process Safety Management (PSM)

1. **Purpose**

The purpose of this program is to prevent or minimize the consequences of catastrophic releases of toxic, reactive, flammable, or explosive chemicals that may result in toxic, fire or explosion hazards.

This company will participate in PSM as a Contract Employer at client locations.

1. **Responsibility**

Contract Employer Shall:

* Ensure that contract employees abide by host employers safe work practices during operations such as lockout/tagout, confined space entry, opening process equipment or piping and controls over entrance to facility.
* Ensure that contract employees do not perform hot work until a hot work permit is obtained from host employer. The permit shall document that the fire prevention and protection requirements in have been implemented prior to beginning the hot work operations.
* Respect the confidentiality of trade secret information when the process safety information is released to them.
* Advise the host employer of any unique hazards presented by the contract employer's work, or of any hazards found by the contract employer's work.
  + MSDS' will be forwarded to the host employer before the job begins. A copy of the MSDS' will be kept on site.
  + Signs and barricades will be used when potential hazards exist to employees, other contract employees and client employees.

Host Employer Shall:

* Inform Contract Employerof the known potential fire, explosion, or toxic release hazards related to the work area and processes of the Host Employer.
* Explain the applicable provisions of the emergency action plan to Contract Employer.
* Provide the Contract Employer with copies of local safety programs, safety and emergency procedures and a copy of the PSM program.

1. **Incident Reporting**

Employees must immediately report all accidents, injuries and near misses to their immediate supervisor. An incident investigation must be initiated within 48 hours. Resolutions and corrective actions must be documented and maintained for 5 years.

1. **Training**

Prior to the start of any work at a facility covered under the PSM standard, each contract employee shall be properly trained in the skills and safe work practices required to perform his or her job.

The contract employee must also receive any site specific training required by host employer. Each contract employee shall be instructed in the known potential fire, explosion or toxic release hazards related to his/her job and the process and the applicable provisions of the emergency action plan.

All training shall be documented and maintained to include the identity of the contract employee, the date of training & the means used to verify that the employee understood the training.